

**COLTS NECK TOWNSHIP
TOWNSHIP COMMITTEE REGULAR MEETING
APRIL 24, 2019, 7:30 P.M.
MOVED TO COURTHOUSE**

CALL MEETING TO ORDER

SALUTE TO THE FLAG

“THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE NEWS TRANSCRIPT AND THE ASBURY PARK PRESS ON DECEMBER 13, 2018 STATING THAT A REGULAR MEETING OF THE COLTS NECK TOWNSHIP COMMITTEE WOULD BE HELD ON APRIL 24, 2019 AT 7:30 P.M., TOWN HALL. THE NOTICE REQUIREMENTS HAVE BEEN POSTED ON THE TOWNSHIP WEBSITE, AND A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK.”

ROLL CALL

1. **APPROVAL OF MINUTES:** MEETING OF APRIL 10, 2019

COMMENTS
MOTION TO APPROVE
ROLL CALL

2. **COMMENTS OF POLICE CHIEF PAUL SANTUCCI**

3. **RESOLUTION 2019-74:** RESOLUTION CONFIRMING APPOINTMENT OF BRIAN MASON TO THE RANK OF POLICE OFFICER, COLTS NECK POLICE DEPARTMENT

COMMENTS
MOTION TO APPROVE
ROLL CALL

OATH OF OFFICE: BRIAN C. MASON

4. **MAYOR'S PROCLAMATIONS**

- MENTAL HEALTH MONTH, MAY 2019 WITHIN COLTS NECK TOWNSHIP
- MUNICIPAL CLERKS WEEK, MAY 5 THROUGH MAY 11, 2019

5. **2019 MUNICIPAL BUDGET**

- COMMENTS OF MAYOR ORGO
- MOTION TO OPEN PUBLIC HEARING
- MOTION TO CLOSE PUBLIC HEARING

6. **RESOLUTION 2019-75:** RESOLUTION AUTHORIZING THE ADOPTION OF THE 2019 MUNICIPAL BUDGET

COMMENTS
MOTION TO APPROVE
ROLL CALL

7. **ORDINANCE 2019-8:** AN ORDINANCE SETTING THE SALARY AND WAGE RANGES FOR TOWNSHIP EMPLOYEES

2ND READING BY TITLE
COMMENTS
MOTION TO OPEN PUBLIC HEARING
MOTION TO CLOSE PUBLIC HEARING
MOTION TO APPROVE
ROLL CALL

8. **RESOLUTION 2019-76:** RESOLUTION ESTABLISHING 2019 SALARIES AND WAGES FOR NON-UNION TOWNSHIP POSITIONS

COMMENTS
MOTION TO APPROVE
ROLL CALL

9. **RESOLUTION 2019-77:** RESOLUTION APPROVING THE PERSON-TO-PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LIQUOR LICENSE NO. 1309-33-002-014, TRADING AS A&J TWIN REALTY, LLC, TO COLTS NECK CATERERS, LLC

COMMENTS
MOTION TO APPROVE
ROLL CALL

10. **RESOLUTION 2019-78:** GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964"

COMMENTS
MOTION TO APPROVE
ROLL CALL

11. **MOTION TO APPROVE CONSENT AGENDA**

All items listed on the "Consent Agenda" are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion is desired on any item, it is considered separately.

***RESOLUTION 2019-79:** RESOLUTION APPOINTING REGISTRAR OF VITAL STATISTICS, MS. RUTH LEININGER

***RESOLUTION 2019-80:** RESOLUTION APPOINTING DEPUTY REGISTRAR OF VITAL STATISTICS, MS. LINDA STAGLIANO

***RESOLUTION 2019-81:** AUTHORIZING PERMIT FEE REFUND (\$3,494.00)

COMMENTS
MOTION TO APPROVE
ROLL CALL

12. **ADMINISTRATOR'S REPORT**

13. **MOTION TO APPROVE VOUCHERS**

COMMENTS
MOTION TO APPROVE
ROLL CALL

14. TOWNSHIP COMMITTEE REPORTS

15. COMMENTS FROM THE PUBLIC

MOTION TO OPEN PUBLIC HEARING
MOTION TO CLOSE PUBLIC HEARING

16. RESOLUTION 2019-82: EXECUTIVE SESSION

COMMENTS
MOTION TO APPROVE
VOICE VOTE

*THE NEXT REGULAR TOWNSHIP COMMITTEE MEETING IS
WEDNESDAY, MAY 8, 2019, 7:30 P.M.
TOWN HALL, 124 CEDAR DRIVE, COLTS NECK, NJ*

RESOLUTION 2019-74

**CONFIRMING APPOINTMENT OF
BRIAN MASON TO THE RANK OF POLICE OFFICER
COLTS NECK POLICE DEPARTMENT**

BE IT RESOLVED by the Township Committee of Colts Neck Township that pursuant to the recommendation of the Chief of Police that it hereby confirms the appointment of Brian Mason to the rank of Police Officer, at an annual salary of \$42,000.00, pursuant to the terms and conditions of the employment contract between P.B.A. Local 333 and Colts Neck Township effective April 26, 2019; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Brian Mason;
2. Paul Santucci, Chief of Police; and
3. John Antonides, Chief Financial Officer.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 24th day of April 2019.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo						
Deputy Mayor Rizzuto						
Viola						
Macnow						
Bartolomeo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

MAYOR'S PROCLAMATION

MENTAL HEALTH MONTH MAY 2019

WITHIN COLTS NECK TOWNSHIP

WHEREAS, mental health is defined as emotional and psychological well-being, which allows individuals to work, enjoy satisfying relationships and participate fully in their communities; and

WHEREAS, approximately 25 percent of people experience a diagnosable mental health condition in their lifetime; and

WHEREAS, mental illness accounts for four of the top ten leading causes of disability; and

WHEREAS, studies show that mental health is a significant component of physical health; and

WHEREAS, studies have shown that every dollar invested in evidence-based treatment yields \$2 to \$10 in savings from lost productivity as well as health, criminal justice and other costs; and

WHEREAS, when offered adequate services, wellness and recovery are possible for those who live with mental illness; and

WHEREAS, mental health awareness, prevention and education encourage individuals to seek professional and/or social support; and

WHEREAS, the New Jersey State Federation of Women's Clubs and the National Alliance on Mental Illness of New Jersey are working together to raise awareness about the importance of mental health and to advance treatment opportunities for individuals with mental illness.

NOW, THEREFORE, I, Thomas Orgo, Mayor of Colts Neck Township, together with the entire Colts Neck Township Committee, do hereby recognize and proclaim the month of May 2019 as Mental Health Month within Colts Neck Township.

Thomas Orgo
Mayor

Beth Kara
Municipal Clerk

April 24, 2019

MAYOR'S PROCLAMATION

MUNICIPAL CLERKS WEEK

MAY 5 THROUGH MAY 11, 2019

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, Thomas Orgo, Mayor of Colts Neck Township, do recognize the week of May 5 through May 11, 2019, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Beth Kara, and Deputy Municipal Clerk, Kathleen Capristo, and to all Municipal Clerks and Deputy Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Thomas Orgo
Mayor

Beth Kara
Municipal Clerk

April 24, 2019

RESOLUTION 2019-75

**AUTHORIZING ADOPTION OF
2019 MUNICIPAL BUDGET**

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby adopts the 2019 Municipal Budget as follows:

General Appropriations	\$12,496,208.52
Dedicated Open Space	<u>\$365,340.00</u>
TOTAL	<u>\$12,861,548.52</u>

BE IT FURTHER RESOLVED that \$7,852,954.72 will be raised by property taxes to support the Budget; and

BE IT FURTHER RESOLVED that a sealed copy of this resolution be provided to the following:

1. Director, Division of Local Government Services;
2. Matt Clark, Monmouth County Tax Board; and
3. John Antonides, Chief Financial Officer.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 24th day of April 2019.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo						
Deputy Mayor Rizzuto						
Viola						
Macnow						
Bartolomeo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

ORDINANCE 2019-8

**AN ORDINANCE OF COLTS NECK TOWNSHIP IN THE
COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
SETTING THE SALARY AND WAGE RANGES FOR TOWNSHIP EMPLOYEES**

BE IT ORDAINED by the Township Committee of Colts Neck Township, in the County of Monmouth, State of New Jersey that the purpose of this Ordinance is to set the salary and wage ranges paid within the Township as follows:

SECTION ONE: The salaries to be paid to elected and appointed officials and employees of Colts Neck Township, in the County of Monmouth, and the time for payment of same, is hereby fixed as follows:

Title	Minimum	Maximum
Township Administrator	\$115,000	\$150,000
Municipal Clerk	\$54,800	\$74,100
Deputy Municipal Clerk	\$16/hour	\$21/hour
Website Coordinator	\$2,200	\$2,900
Secretary to Administrator	\$8,900	\$12,100
Registrar of Vital Statistics	\$1,700	\$2,300
Deputy Registrar of Vital Statistics	\$1,200	\$1,500
Finance Officer/Treasurer	\$65,400	\$88,400
Tax Collector	\$24,700	\$33,400
Tax Search Officer	\$900	\$1,200
Purchasing Agent	\$2,200	\$2,900
Tax Assessor	\$26,600	\$35,900
Health Officer	\$88,400	\$119,600
Secretary to Health Officer	\$425	\$575
Well/Septic Clerk	\$1,700	\$2,300
Dog Permit Clerk	\$1,700	\$2,300
Municipal Court Judge	\$18,400	\$24,800
Court Administrator	\$32,100	\$43,400
Deputy Court Administrator	\$12/Hour	\$16/Hour
Court Recorder	\$20/Hour	\$27/Hour
Violations Clerk	\$14/Hour	\$25/Hour
Construction Official	\$24,300	\$32,900
Technical Assistant to Construction Official Assistant	\$17/Hour	\$23/Hour
Building Inspector/Sub-Code Official/Fire Inspector	\$38,400	\$51,900
Building Inspector	\$23,500	\$31,800
Plumbing Inspector/Sub-Code Official	\$30,700	\$41,600
Plumbing Inspector	\$11,100	\$15,000
Electric Inspector/Sub-Code Official	\$23,300	\$31,500
Fire Official/Marshal	\$17,400	\$23,600
Secretary to Fire Marshal	\$1,700	\$2,300
Director of Public Works	\$85,000	\$115,000

Title	Minimum	Maximum
Foreman	\$70,000	\$95,000
Heavy Equipment Operator	\$66,000	\$90,000
Mechanic – Part-time	\$18/Hour	\$25/Hour
Recycling Coordinator	\$2,300	\$3,000
Clean Communities Coordinator	\$2,300	\$3,000
Director of Recreation and Parks	\$59,300	\$80,300
Summer Camp Supervisor	\$4,000	\$5,400
Summer Camp Assistant Supervisor	\$2,800	\$3,800
Summer Camp Arts & Crafts Supervisor	\$2,100	\$2,900
Summer Camp Outside Coordinator	\$1,700	\$2,300
Summer Camp Trip Coordinator	\$1,700	\$2,300
Summer Camp Counselor	\$7/Hour	\$15/Hour
Seasonal Parks and Recreation - Part-time	\$11/Hour	\$20/Hour
Township Planner	\$86,200	\$116,700
Deputy Zoning Officer	\$1,700	\$2,300
Code Enforcement Officer	\$26,500	\$35,800
Deputy Code Enforcement Officer	\$23/Hour	\$30/Hour
Secretary to Code Enforcement	\$1,100	\$1,400
Police Chief	\$125,000	\$170,000
Police Lieutenant	\$110,000	\$150,000
SLEO III	\$25/Hour	\$35/Hour
SLEO II Part-time	\$17/Hour	\$25/Hour
Clerical	\$10/Hour	\$21/Hour
Township Mayor	\$1,500	\$3,000
Township Committee Member	\$1,500	\$3,000

SECTION TWO: Secretaries for the Farmland and Open Space Committee, Shade Tree Commission, Architectural Review Committee, Environmental Commission, Historic Preservation Committee and Local Emergency Planning Committee shall be paid at a rate of \$50 per meeting attended.

SECTION THREE: The Township Committee shall establish those officials and employees of Colts Neck Township who are entitled to mileage compensation for the use of their automobiles. Such compensation is hereby fixed at the rate of \$.40 cents per mile.

SECTION FOUR: The Township Committee reserves the right to pay annual bonus payments not to exceed \$5,000 to non-union personnel.

SECTION FIVE: All ordinances or parts of ordinances in conflict with this ordinance or any part thereof are hereby repealed.

SECTION SIX: This ordinance shall take effect retroactively, as of January 1, 2019 after final passage and publication according to law.

I, Beth Kara, Municipal Clerk in Colts Neck Township, in the County of Monmouth, New Jersey, hereby certify that annexed hereto is a true and complete copy of Ordinance No. 2019-8 introduced at a duly convened meeting of the Township Committee on April 10, 2019, and adopted after public hearing at a duly convened meeting of the Township Committee on April 24, 2019.

Thomas Orgo, Mayor

Beth Kara, Municipal Clerk

RECORD OF VOTE												
	First Reading						Second Reading					
	April 10, 2019						April 24, 2019					
	M	S	Yes	No	NV	Ab	M	S	Yes	No	NV	Ab
Committeeman												
Mayor Orgo			X									
Deputy Mayor Rizzuto	M		X									
Viola	S		X									
Macnow						X						
Bartolomeo			X									
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent												

RESOLUTION 2019-76

**ESTABLISHING 2019 SALARIES AND WAGES
FOR NON-UNION TOWNSHIP POSITIONS**

WHEREAS, the Township Ordinance 2017-10, as amended by Ordinance Nos. 2018-9, 2018-12 and 2019-8 provides for salary and wage ranges for designated municipal employees; and

WHEREAS, the exact amount of each salary or wage is to be determined by the Township Committee of Colts Neck Township with the recommendation of the Township Administrator.

NOW, THEREFORE, BE IT RESOLVED that non-contractual individuals shall be paid the regular base salary or hourly wage for the year 2019, for their services to Colts Neck Township in the designated positions as follows:

Title	Name	2019 Salary
Township Administrator	Kathleen Capristo	\$140,000
Municipal Clerk	Beth Kara	\$68,000
Website Coordinator	Beth Kara	\$2,500
Secretary to Administrator	Beth Kara	\$10,859
Administrative Assistant	Lisa Cerio	\$16/hour
Clerical	Angelo Scanelli	\$10/hour
Registrar of Vital Statistics	Ruth Leininger	\$2,000
Deputy Registrar of Vital Statistics	Linda Stagliano	\$1,250
Finance Officer/Treasurer	John Antonides	\$81,516
Tax Collector	John Antonides	\$30,183
Tax Search Officer	John Antonides	\$1,000
Purchasing Agent	John Antonides	\$2,500
Administrative Assistant	Janine Patti	\$17/hour
Tax Assessor	William Laird	\$32,473
Health Officer	Thomas Frank	\$105,079
Secretary to Health Officer	Ruth Leininger	\$500
Secretary to the BOH	Ruth Leininger	\$40/mtg
Well/Septic Clerk	Christine Eschert	\$2,000
Dog Permit Clerk	Cheryl Houss	\$2,000
Municipal Court Judge	Nicole Sonnenblick	\$22,429
Court Administrator	Kathryne Bradach	\$39,265
Court Recorder	Stephanie Seyr	\$23/hour
Violations Clerk	Dorothy Reibrich	\$20/hour
Construction Official	Paul Vitale	\$29,131
Technical Assistant to Construction Officer Assistant	Linda Stagliano	\$21.83/hour
Building Inspector/Sub-Code Official/Fire Inspector	Matt Young	\$46,004
Building Inspector	Tom Conticchio	\$28,161
Plumbing Inspector/Sub-Code Official	David Dafeldecker	\$36,835

Title	Name	2019 Salary
Plumbing Inspector	Glen Purves	\$13,260
Electric Inspector/Sub-Code Official	Ed Carvin	\$27,867
Fire Official/Marshal	Robert Zander	\$20,459
Secretary to Fire Marshal	Patricia Famularo	\$2,000
Director of Public Works	Louis Bader	\$102,000
Department of Public Works Foreman	Kenneth Olson	\$90,000
Department of Public Works Foreman	Gustavo Baxes	\$90,000
Heavy Equipment Operator	Michael Shead	\$74,653
Mechanic – Part-time	Edward Damon	\$20/hour
Recycling Coordinator	Jeanie Roseti	\$2,500
Clean Communities Coordinator	Jeanie Roseti	\$2,500
Director of Recreation and Parks	Thomas Hennessy	\$69,822
Summer Camp Supervisor (s)	TBD	\$4,744
Summer Camp Assistant Supervisor	TBD	\$3,309
Summer Camp Arts & Crafts Supervisor	TBD	\$2,497
Summer Camp Outside Coordinator	TBD	\$2,021
Summer Camp Trip Coordinator	TBD	\$2,021
Summer Camp Counselor	Various Summer Employees	\$7.75 - \$10.00/hour
Township Planner	Timothy Anfuso	\$105,507
Deputy Zoning Officer	Ruth Leininger	\$2,000
Code Enforcement Officer	Richard Galinski	\$31,717
Code Enforcement Officer	Paul Murphy	\$25/hour
Secretary to Code Enforcement	Ruth Leininger	\$1,000
Police Chief	Paul Santucci	\$160,000
SLEO III	Kevin Walsh	\$30/hour
SLEO III	Scott Pevonis	\$30/hour
SLEO III	James McNamara	\$30/hour
SLEO II	TBD	\$20/hour
P/T Clerical - Police	Lisa Deckmejian	\$16/hour
P/T Clerical - Police	Stephanie Mancino	\$15/hour
P/T Clerical - Police	Lisa Costa	\$12.50/hour
Secretary, Architectural Review Committee	Sue Fitzpatrick	\$50/mtg + \$10/hour
Secretary, Historical Preservation Committee	Michele Battista	\$50/mtg + \$10/hour
Secretary, Shade Tree Commission	Loretta Coscia	\$50/mtg + \$10/hour
Secretary, Farmland/Open Space Committee	TBD	\$50/mtg + \$10/hour
Secretary, Environmental Commission	Gina Cristiano	\$50/mtg + \$10/hour
Township Mayor, Deputy Mayor and Committee Members	Thomas Orgo, Frank Rizzuto, Michael Viola, Russell Macnow, J.P. Bartolomeo	\$1,500

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 24th day of April 2019.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo						
Deputy Mayor Rizzuto						
Viola						
Macnow						
Bartolomeo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2019-77

**RESOLUTION APPROVING PERSON-TO-PERSON TRANSFER
OF PLENARY RETAIL CONSUMPTION LICENSE NO. 1309-33-002-014
FROM A & J TWIN REALTY, LLC TO COLTS NECK CATERERS, LLC**

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby approves a Person-to-Person transfer of Plenary Retail Consumption License No. 1309-33-002-014, as follows:

TRANSFER FROM: A & J TWIN REALTY, LLC
c/o Andrew C. Calcagno
151 Buttonwood Road
Staten Island, NY 10304

TRANSFER TO: COLTS NECK CATERERS, LLC
c/o Raymond Longobardi
224 Route 537
Colts Neck, NJ 07722

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. New Jersey Alcoholic Beverage Control;
2. Colts Neck Caterers, LLC;
3. A&J Twin Realty, LLC;
4. Paul Santucci, Chief of Police; and
5. Meghan Bennett Clark, Esq., Township Attorney.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 24th day of April 2019.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo						
Deputy Mayor Rizzuto						
Viola						
Macnow						
Bartolomeo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2019-78

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of Colts Neck Township, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 24th day of April 2019.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo						
Deputy Mayor Rizzuto						
Viola						
Macnow						
Bartolomeo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF MONMOUTH

We, members of the governing body of Colts Neck Township being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Committee of Colts Neck Township in the County of Monmouth
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.) Thomas Orgo, Mayor (L.S.)

(L.S.) Frank Rizzuto, Deputy Mayor (L.S.)

(L.S.) Michael Viola, Committeeman (L.S.)

(L.S.) Russell Macnow, Committeeman (L.S.)

(L.S.) J.P. Bartolomeo, Committeeman (L.S.)

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Clerk

The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

RESOLUTION 2019-79

**APPOINTING REGISTRAR OF VITAL STATISTICS
MS. RUTH LEININGER**

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby appoints Ms. Ruth Leininger as the Colts Neck Registrar of Vital Statistics, with a term expiring May 12, 2022; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Ms. Ruth Leininger, Registrar;
2. Ms. Linda Stagliano, Deputy Registrar; and
3. Mr. Vincent Arrisi, State Registrar.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 24th day of April 2019.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo						
Deputy Mayor Rizzuto						
Viola						
Macnow						
Bartolomeo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2019-80

**APPOINTING DEPUTY REGISTRAR OF VITAL STATISTICS
MS. LINDA STAGLIANO**

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby appoints Ms. Linda Stagliano as the Colts Neck Deputy Registrar of Vital Statistics, with a term expiring May 12, 2022; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Ms. Linda Stagliano, Deputy Registrar;
2. Ms. Ruth Leininger, Registrar; and
3. Mr. Vincent Arrisi, State Registrar.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 24th day of April 2019.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo						
Deputy Mayor Rizzuto						
Viola						
Macnow						
Bartolomeo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2019-81

**AUTHORIZING PERMIT FEE REFUND
(\$3,494.00)**

BE IT RESOLVED by the Township Committee of Colts Neck Township that based on the recommendation of the Township Construction Official that it hereby authorizes the following related to Permit No. 2018-532:

- At the homeowner's request, that Permit No. 2018-532 be cancelled; and
- That 80 percent of the original permit fee in the amount of \$3,494.00 be returned to the homeowner:

Mr. Daniel Paulus
40 Clover Hill Road
Colts Neck, NJ 07722

BE IT FURTHER RESOLVED that a copy of this resolution be provided to:

1. Daniel Paulus;
2. John Antonides, Chief Financial Officer; and
3. Paul Vitale, Construction Official.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 24th day of April 2019.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo						
Deputy Mayor Rizzuto						
Viola						
Macnow						
Bartolomeo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2019-82

EXECUTIVE SESSION

WHEREAS, the Colts Neck Township Committee wishes to go into a closed Executive Session to discuss a subject which should not be discussed in public; and

WHEREAS, the exception to the Open Public Meetings Act which permits the Township Committee to discuss matters in private about personnel, property acquisition and contracts; and

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Township Committee that it go into an Executive Session to discuss personnel, property acquisition and contracts; and

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter is resolved.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 24th day of April 2019.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo						
Deputy Mayor Rizzuto						
Viola						
Macnow						
Bartolomeo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						