TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE MEETING
APRIL 24, 2019, 7:30 P.M.
MOVED TO COURTHOUSE

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Orgo, who requested Mr. Brian Mason lead the Salute to the Flag. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the News Transcript on December 13, 2018 stating that a regular meeting of the Colts Neck Township Committee would be held on April 24, 2019 at 7:30 p.m. Town Hall. The notice was posted on the Township website, and a copy is on file in the office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present: Mayor Thomas Orgo, Deputy Mayor Frank Rizzuto; Committeemen Michael Viola, Russell Macnow and J.P. Bartolomeo

Also Present: Township Administrator Kathleen Capristo; Municipal Clerk Beth Kara; and Township Counsel Fay Szakal, Esq.; John Antonides, Chief Financial Officer; and Raymond Sarinelli, Jr., Township Auditor

Absent: None

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1. **APPROVAL OF MINUTES:** MEETING OF APRIL 10, 2019. Mayor Orgo called for comments and/or revisions. Hearing none, Mayor Orgo called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Viola and carried by Messrs. Orgo, Rizzuto, Viola and Bartolomeo; Mr. Macnow abstained.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Rizzuto		X			
Viola	S	X			
Macnow					X
Bartolomeo	M	X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

2. **COMMENTS OF POLICE CHIEF PAUL SANTUCCI**

Chief Santucci thanked the Mayor and Township Committee for supporting the Police Department. Chief Santucci spoke of the work of Detective Richard Zarillo in the quadruple homicides occurring late last year, which cracked the case. Detective Zarillo received recognition from the Township Committee at a December 2018 meeting during which all Officers were recognized. Detective Zarillo was recently honored by the Monmouth Ocean Criminal Investigation Bureau (MOCIB) at their annual luncheon and received the President's Award for his part in the Multi-Jurisdictional Task Force. Detective Zarillo received a standing ovation tonight and photographs were taken.

Chief Santucci spoke of Mr. Brian Mason's law enforcement background, recommendations and qualifications for appointment this evening to the position of Police Officer, and recommended Mr. Brian Mason for appointment by the Township Committee this evening.

3. **RESOLUTION 2019-74:** RESOLUTION CONFIRMING APPOINTMENT OF BRIAN MASON TO THE RANK OF POLICE OFFICER, COLTS NECK POLICE DEPARTMENT. Each member of the Township Committee provided welcoming remarks to Mr. Brian Mason. Mayor Orgo called for a motion. Mr.

Macnow made a motion to approve, seconded by Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Rizzuto		X			
Viola		X			
Macnow	M	X			
Bartolomeo	S	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

OATH OF OFFICE: Mayor Orgo administered the Oath of Office to Brian Mason, while his father held the bible and his two brothers, Joseph and Christopher, observed. His brother, Joseph, pinned the badge. Colts Neck Police Officer Brian Mason received a standing ovation and photographs were taken.

4. MAYOR'S PROCLAMATIONS:

- MENTAL HEALTH MONTH, MAY 2019 WITHIN COLTS NECK TOWNSHIP was read in full by Mr. Bartolomeo on behalf of Mayor Orgo. This proclamation recognizes the importance of mental health awareness, prevention and education and encourages individuals to seek professional and/or social support. In addition, it recognizes and proclaims the month of May 2019 as Mental Health Month within Colts Neck Township.

- MUNICIPAL CLERKS WEEK – MAY 5 THROUGH MAY 11, 2019 was read in full by Mr. Bartolomeo on behalf of Mayor Orgo. This proclamation recognizes the week of May 5-11, 2019 as Municipal Clerks Week and extends appreciation to Beth Kara and Kathleen Capristo and to all Municipal Clerks and Deputy Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

5. 2019 MUNICIPAL BUDGET

Mayor Orgo provided his comments regarding the 2019 Municipal Budget, a copy of which is appended.

Mayor Orgo called for a motion to open the public hearing on the 2019 Municipal Budget. Mr. Macnow made a motion, seconded by Mr. Viola and unanimously carried by voice vote.

Mr. Fulton Wilcox, resident, questioned the reduction in the Police budget. Mr. Antonides advised the budget for repairs to Police vehicles was removed from the Police budget and placed more appropriately in the budget for Interlocal Services.

Mr. Charles Camarata, resident, questioned which streets are planned for resurfacing this year. Ms. Capristo advised the Township received a DOT Grant and would be repaving the remainder of Bucks Mill Road with the grant money. In addition, several cul de sacs would be repaved. The list of streets to be repaved is being prepared. Repaving will be done through shared services with the County.

Ms. Judith Laufer, resident, questioned if the rough pavement of Heyers Mill between Heritage Way and Flock Road is planned for repaving, to which Mayor Orgo responded yes, that will be repaved this year.

Hearing no further comments, Mayor Orgo called for a motion to close the public hearing on the 2019 Municipal Budget. Mr. Macnow made a motion, seconded by Mr. Bartolomeo and unanimously carried by voice vote.

6. **RESOLUTION 2019-75:** RESOLUTION AUTHORIZING THE ADOPTION OF THE 2019 MUNICIPAL BUDGET was read by title by Mayor Orgo. This resolution authorizes the adoption of the 2019 Municipal Budget as follows: General Appropriations, $12,496,208.52; Dedicated Open Space, $365,340.00; for a total of $12,861,548.52; and $7,852,954.72 will be raised by property taxes to support the 2019 Municipal Budget. Mr. Macnow thanked Mr. Antonides, and the Township Auditor, Mr. Sarinello, Jr., for being here this evening. Mr. Macnow then thanked Ms. Capristo for a job well done with the 2019 Municipal Budget, and he thanked Mr. Antonides and the Department Heads for their part in streamlining the process, which resulted in completing the budget review in one day. Mr. Macnow then made a motion to approve, seconded by Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Rizzuto		X			
Viola		X			
Macnow	M	X			
Bartolomeo	S	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

Mr. Antonides and Mr. Sarinello left the meeting in progress.

7. **ORDINANCE 2019-8:** AN ORDINANCE SETTING THE SALARY AND WAGE RANGES FOR TOWNSHIP EMPLOYEES was read by title at second reading by Mayor Orgo. This ordinance sets the salary ranges for non-union employees and elected officials within the Township. Hearing no comments Mayor Orgo called for a motion to open the meeting to public comment. Mr. Macnow made a motion, seconded by Mr. Bartolomeo and unanimously carried.

Ms. Elaine Mann began comments about DPW salaries. Ms. Mann was advised the public comments are to be for Ordinance 2019-8; and that she was commenting on Resolution 2019-76.

Hearing no further comments, Mayor Orgo called for a motion to close the public hearing. Mr. Macnow made a motion, seconded by Mr. Bartolomeo and unanimously carried by voice vote. Mayor Orgo then called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Viola and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Rizzuto		X			
Viola	S	X			
Macnow	M	X			
Bartolomeo		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

8. **RESOLUTION 2019-76:** RESOLUTION ESTABLISHING 2019 SALARIES AND WAGES FOR NON-UNION TOWNSHIP POSITIONS was read by title Mayor Orgo. This resolution sets the 2019 salaries for non-union Township employees. Hearing no comments, Mayor Orgo called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Rizzuto		X			
Viola		X			
Macnow	S	X			
Bartolomeo	M	X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

9. **RESOLUTION 2019-77:** RESOLUTION APPROVING THE PERSON-TO-PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LIQUOR LICENSE NO. 1309-33-002-014, TRADING AS A&J TWIN REALTY, LLC, TO COLTS NECK CATERERS, LLC was read by title by Mayor Orgo. Hearing no comments, Mayor Orgo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Rizzuto	S	X			
Viola		X			
Macnow	M	X			
Bartolomeo		X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

10. **RESOLUTION 2019-78:** GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964" was read by title by Mayor Orgo. Ms. Capristo advised by resolution, the Township Committee is certifying they have familiarized themselves with the contents of the subject enforcement guidance and the Township's hiring practices as they pertain to the consideration of an individual's criminal history. The Governing Body then signed a group affidavit. Mayor Orgo called for a motion. Mr. Macnow made a motion to approve, seconded Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Rizzuto		X			
Viola		X			
Macnow	M	X			
Bartolomeo	S	X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

11. **MOTION TO ADOPT A CONSENT AGENDA:**
Mayor Orgo read the following:
"All items listed on the "Consent Agenda" are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion is desired on any item, it is considered separately."

***RESOLUTION 2019-79:** RESOLUTION APPOINTING REGISTRAR OF VITAL STATISTICS, MS. RUTH LEININGER

***RESOLUTION 2019-80:** RESOLUTION APPOINTING DEPUTY REGISTRAR OF VITAL STATISTICS, MS. LINDA STAGLIANO

***RESOLUTION 2019-81:** RESOLUTION AUTHORIZING PERMIT FEE REFUND ($3,494.00)

Mayor Orgo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Rizzuto	S	X			
Viola		X			
Macnow	M	X			
Bartolomeo		X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

12. **ADMINISTRATOR'S REPORT**

Ms. Capristo advised the Township received a NJDOT grant in the amount of $290,000 to complete the remainder of Bucks Mill Road. Plans are underway for paving Cedar Drive, Heyers Mill Road, and other streets within the Township.

Ms. Capristo advised the Town Hall walking path paperwork is complete and the Township expects to receive the grant monies from Monmouth County in the amount of $94,000 soon.

Ms. Capristo reported she is working with Chief Santucci on the Lieutenant promotion process, and appointments are anticipated in the next few months.

13. **MOTION TO APPROVE VOUCHERS:** Mr. Viola stated he reviewed the vouchers and recommends approval of the following:

Capital Fund	$540.00
COAH	$2,500.00
Construction Trust	$4,399.57
Current Fund	$206,437.56
Escrow	$19,961.05
Grant Fund	$488.06
Trust Fund	$4,979.25
TOTAL	$239,305.49

Mr. Viola made a motion to approve, seconded by Mr. Rizzuto and unanimously carried with the following abstentions for approving bills from:

- Mr. Bartolomeo *Adams Buchan and Paolo; and
- Mr. Rizzuto **Fire Department Expenditures.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Rizzuto	S	X		X**	
Viola	M	X			
Macnow		X			
Bartolomeo		X		X*	
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

14. TOWNSHIP COMMITTEE REPORTS:

Mr. Bartolomeo reported the Recreation Committee is working on this year's Memorial Day Parade. Many community organizations are joining the parade for a great community celebration of this day.

Mr. Bartolomeo advised all donors were secured for the second annual Farmhouse 5K, and this event is being held at no cost to Township taxpayers. There is no pre-registration and all are invited to run, jog or walk around the Town Hall complex, and there are free T-shirts to all participants.

Mr. Bartolomeo noted a new time slot for the weekly "Sundays with the Committeemen", starting now at 7:45 a.m., rain or shine. In the event of heavy rain, the weekly event will move to the General Store for coffee and conversation.

Mr. Bartolomeo commented he personally visited the DPW yard, and he is amazed at the transformation and the efficient way recycling, including brush and metal collection, is being operated. He commended Mr. Bader and staff for all they have achieved.

Mr. Macnow reported a COAH conference call has been scheduled next week.

Mr. Macnow stated he has visited DPW and was impressed with the amount of clean-up and the removal of surplus equipment that has transformed the yard.

Mr. Viola reported the Shade Tree Commission gave away 1,000 foot long saplings of four species on April 13 to residents as part of the replenishment program to offset the damage caused during Sandy and other storms. Mr. Viola urged residents to plant a tree on April 26 in recognition of Arbor Day.

Mr. Viola reported the Wildlife Committee is conducting a deer census in the Clover Hill area of town tonight and Friday evening, weather dependent. The results of the census and the Wildlife Committee's recommendations will be presented at the next Township Committee meeting (May 8, 2019).

Mr. Rizzuto reported he attended the Monmouth Ocean CIB luncheon and saw Detective Zarillo receive the President's Award for his part in the Multi-Jurisdictional Task Force.

Mr. Rizzuto advised he attended the annual Easter egg hunt at Fire House #1. He proudly advised his daughter was the Easter Bunny, and noted this was a very well attended event with many young families in attendance.

Mr. Rizzuto noted there are a number of car burglaries within town, noting several on Cedar Drive and Homestead. He urged all residents to lock their cars and take the key fobs and keys. All autos burglarized were unlocked with the keys/fobs within the vehicles.

Mr. Rizzuto reported the Historical Preservation Committee is working on replacing two "Welcome to Colts Neck" signs at entry points to town. The Historical Preservation Committee is also participating in the County's "Weekend in Old Monmouth" and the Montrose Road Schoolhouse will be part of this year's weekend event. Hours for this are May 4, 10 a.m. – 5 p.m. and May 5, 12 noon to 5 p.m.

Mr. Rizzuto noted the ponies will be at Town Hall on June 19 as part of the Library's celebration of June being the Month of the Horse. Details on this event are posted on the Township's website calendar and at the Colts Neck Library.

Mayor Orgo reported Clean Up Day is scheduled for May 11, from 7 a.m. to 2 p.m. at Mazza Recycling, 3230 Shafto Road, Tinton Falls. Details on what is accepted at Mazza are posted on the Township's website and in a flyer mailed to each resident available at Town Hall and at the DPW yard office.

Mayor Orgo noted brush and metal are now being collected for recycling at the DPW yard weekdays between the hours of 8 a.m. to 3 p.m.

Mayor Orgo advised the Clean Communities 4th Grade Poster Contest winners will be recognized at the May 29 Township Committee meeting. Posters will be on display at Town Hall the week preceding.

Mayor Orgo stated the Fire Department has requested the transfer of a 2013 Ford Explorer that is no longer part of the Police Department fleet to be used as the vehicle assigned to the Deputy Chief of the Fire Department. Mayor Orgo asked for a voice vote. The vehicle transfer was unanimously approved by Township Committee by voice vote.

Mayor Orgo reported a public hearing on the proposal to repurpose 10,000 square feet at Bucks Mill Park, which includes the repurposing of the block storage building and the construction of a pole barn storage building is scheduled for May 8, 6:00 p.m. at Town Hall. Details have been posted at the site in Bucks Mill Park, on the Township's website and Town Hall notice board, and published in the April 3, and 17 editions of the News Transcript.

Mayor Orgo advised brush is being collected on schedule this year, and brush collection should be completed tomorrow.

15. COMMENTS FROM THE PUBLIC

Hearing no further comments, Mayor Orgo called for a motion to open the meeting to public comments. Mr. Macnow made a motion, seconded by Mr. Viola and unanimously carried by voice vote.

Ms. Judy Laufer, resident, advised the Police are attending the Senior Citizens monthly meeting and educating seniors about automobile thefts. In addition, a portable locked box for unneeded prescription and over the counter medications is brought to the meeting, which is very helpful for attendees to safely and securely dispose of these unwanted medications. Ms. Laufer questioned if a tree falls, whose responsibility is it to remove it? She was advised if the tree is on your property, it is your responsibility to remove it regardless of where it lands. Ms. Laufer was welcomed back; she noted she returned tonight after a four month absence.

Ms. Elaine Mann, resident, questioned the 2019 DPW salaries approved this evening, to which Mr. Viola commented the DPW was reorganized, not eliminated. Ms. Mann commented about brush collection. Mr. Bartolomeo advised brush is still being collected curbside by the town; however, as an added option, residents and permitted landscapers can bring Township-originated brush to the DPW yard for recycling.

Mr. Fulton Wilcox, resident, referenced the May 8 public hearing for the Bucks Mill Park buildings and questioned when the Township is planning to schedule a public meeting on the Police/Court building. Mr. Bartolomeo advised the plans for the Police/Court building are not finalized. Mr. Macnow advised the Township will not be providing details on the Police/Court building until the plans are finalized.

Mr. Alan Ryan, resident, stated he would like the information on the Grand Marshall for the Memorial Day Parade on the Township's website.

Mr. Charles Camarata, questioned Township staffing levels in 2018 and 2019. Mr. Camarata was asked to reach out to Mr. Antonides for this information. Mr. Camarata questioned when the community COAH meeting is scheduled. Mr. Macnow advised the finalizing of the COAH figures is out of the Township's hands. Mr. Viola stated there are many moving pieces in the COAH issue, and the Township cannot get in front of it until it is finalized. Mr. Camarata questioned where the stationary prescription drop box is located. He was advised it is in the pond-side lobby of the Police Department, and is accessible weekdays from 8 a.m. to 4 p.m.

Hearing no further comments, Mayor Orgo called for a motion to close the meeting to public comments. Mr. Rizzuto made a motion, seconded by Mr. Viola and unanimously carried by voice vote.

11. **RESOLUTION 2019-82:**. EXECUTIVE SESSION was read by title by Mayor Orgo, who then called for a motion. Mr. Macnow made a motion, seconded by Mr. Rizzuto and unanimously carried by voice vote. Mayor Orgo advised the next Township Committee Meeting is scheduled for May 8, 2019, 7:30 p.m. in Town Hall, and the Township Committee would not be returning this evening to take action.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Rizzuto	S	X			
Viola		X			
Macnow	M	X			
Bartolomeo		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

Meeting adjourned at 8:26 p.m.

Motion by Mr. Bartolomeo, seconded by Mr. Rizzuto and unanimously carried to adjourn Closed Session and reconvene in public session.

Motion by Mr. Bartolomeo to adjourn meeting, seconded by Mr. Rizzuto and unanimously carried by voice vote.

Meeting adjourned 8:55 p.m.

Beth Kara

Beth Kara, RMC/CMC
Municipal Clerk

Attachment

2019 MUNICIPAL BUDGET ADOPTION
APRIL 24, 2019

MAYOR TOM ORGO

- The 2019 municipal budget revenue and appropriation summaries were published in the April 10, 2019 edition of the News Transcript together with the notice of public hearing to be held this evening, Wednesday, April 24, 2019.
- The total 2019 municipal budget is $12,861,548.52.
- This amount is inclusive of the $365,340 that will be raised by the dedicated open space tax of 1.2 cents
- The budget is under the tax levy CAP and the appropriation CAP.
- $1.6 million of surplus funds have been utilized to offset the budget, leaving approximately $890,000 for future use.
- State Aid remains the same as last year and totals $1,980,938.
- THE MUNICIPAL PURPOSE TAX RATE WILL NOT INCREASE THIS YEAR!!!
- My thanks to all the Department Heads, Committee and Commission Chairs and my fellow Committeemen for their hard work in developing the 2019 Budget.