

**Township of Colts Neck
Shade Tree Commission
Reorganization/Regular Meeting Minutes
Thursday, January 9, 2020 - 7:30 P.M.**

Ms. Coscia read the Open Public Meetings Statement

Roll Call

Present: Mr. Boak
 Ms. Eastman
 Ms. Fitzpatrick, Committeewoman, Liaison
 Ms. Martin
 Mr. Nicoletti
 Ms. Riley
 Ms. Stivala
 Mr. Viola
 Ms. Sherwood

Also Present: Ms. Coscia, Secretary

Absent: Mr. Hammond

Ms. Fitzpatrick read the Oath of Office to Ms. Stivala and Ms. Sherwood

Shade Tree Commission meeting dates for 2020 – approved

Meeting Minutes – December 5, 2019 approved

Nomination of Chairperson 2020

Motion made by Mr. Nicoletti to nominate Mr. Viola as Shade Tree Commission Chair for 2020. Motion seconded by Mr. Boak and carried on the following roll call vote:

Affirmative: Mr. Boak, Ms. Eastman, Ms. Martin, Mr. Nicoletti, Ms, Stivala,
 Ms. Riley, Mr. Viola, Ms. Sherwood
Negative: None
Absent: Mr. Hammond

1. 2020 TD Green Space Grants – Mr. Viola

Mr. Viola stated that we need to look for a local TD Bank. He asked for Commission volunteers to form a subcommittee to look into grants and find out requirements. Ms. Sherwood volunteered.

Ms. Stivala advised that she ordered 800 seedlings. Ms. Fitzpatrick suggested children volunteering for community service hours to help plant trees and for clean up.

Ms. Martin and Ms. Sherwood will look into educational programs for Arbor Day.

Ms. Riley and Ms. Sherwood agreed to research grants.

Mr. Viola suggested having a link put on the website “Importance of a Tree Video” for residents.

2. Budget - \$9,350 is the present budget

- Trees treated on Heritage were added to the list. Ms. Stivala stated that two years ago, the treatment was \$2,945 and they received a quote from Aspen for \$7,500 and another from Bartlett for \$6,370. It was suggested contacting Rich Green Lawns for an additional quote.
- Ms. Martin suggested writing an article for residents in the Colts Neck Journal. Ms. Sherwood said we can write-up an explanation as to the value of a tree and have supporting information available.
- Mr. Viola stated that \$200 would be the cost for wrapping materials to protect trees from deer.
- Planting new trees \$3,000 - \$500 per tree requested for six trees. Hold off on new planting until the new building is up.
- Mr. Boak said out of six maple trees, two died and two are badly damaged. Something has to be done.
- Mr. Viola – cost of plaques to be added to the budget
- Mr. Boak said also cost of updating map - \$100
- Training – Lou Bader or Gus
- Ms. Sherwood and Ms. Riley are certified and need to obtain continuing education credits.

- Ms. Riley – there is work we are not capable of doing - Arboretum (smaller DPW)
 - Tree removal is no longer in the budget
 - Ms. Stivala – Concerns with Emerald Ash Bore, Gypsy Moth and Asian Long Horne. Mr. Boak – the Commission is responsible for raising a red flag, and then getting the County involved.
3. Memorial Tree – Ms. Stivala said we put in a bid for two trees for George Fessler; one from STC and one from the family. Bruce Bennett gave a quote for Crimson King for \$450 each. The family portion needed was \$650. One tree was to be planted in the fall and one in the spring. Both trees were planted, and unsure as to who paid for the trees. Ms. Stivala would call the family. A ceremony will be had in the spring. Mr. Viola would speak with the Administrator.
 4. Arboretum Report – Mr. Boak
Clean-up will begin again in the spring
 5. Liaison Report
 - Ms. Fitzpatrick said she would like to see the formation of a beautification committee
 - Meeting to show plans for new construction will be held on January 29th from 6 to 7:00 p.m.

Plan Review

Main Event – No Shade Tree Commission action.

Mr. Massaro, 14 Moonlight – Trees were approved for two different species spaced 15-20 feet apart. There was no conversation regarding the retaining wall, which would be a zoning issue. Letter to be sent to Mr. Massaro on behalf of STC.

Adjournment

There being no further business for the evening at 8:45 p.m., **motion** by Mr. Nicoletti seconded by Ms. Stivala to adjourn.

Minutes approved 2/6/2020 (Ms. Stivala/Ms. Sherwood)