

RESOLUTION 2020-60

AMENDING TEMPORARY BUDGET FOR 2020

WHEREAS, N.J.S.A. 40A:4-19 provides that every Municipality must make temporary appropriations during the period January 1 to adoption of the budget sufficient to cover commitments made during the period January 1 to the date of adoption of the 2020 Budget, and

WHEREAS, the 2020 Budget will not be adopted until after June 1st and commitments need to be covered until the date of adoption.

THEREFORE, the total emergency resolutions adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$ 1,348,650.00.

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED that the following list of appropriations shall constitute an amendment to the 2020 Temporary Budget of \$ 1,348,650.00 for Colts Neck Township, Monmouth County, New Jersey.

<u>Current Fund</u>	<u>2020 BUDGET AMENDMENT</u>	<u>2020 TEMPORARY BUDGET</u>
Administrative and Executive:		
Salaries and Wages	\$ 31,000.00	\$ 77,000.00
Other Expenses	13,000.00	33,000.00
Mayor and Committee:		
Salaries and Wages		1,750.00
Municipal Clerk:		
Salaries and Wages	20,000.00	50,000.00
Elections:		
Other Expenses		200.00
Financial Administration(Treasury):		
Salaries and Wages	17,500.00	42,500.00
Other Expenses		25,000.00
Audit Services:		
Other Expenses	2,500.00	10,000.00
Revenue Administration(Tax Collection):		
Salaries and Wages	24,000.00	59,000.00
Other Expenses	500.00	3,000.00
Tax Assessment Administration:		
Salaries and Wages	6,000.00	15,000.00
Other Expenses		3,000.00
Legal Services:		
Other Expenses	25,000.00	100,000.00
Engineering Services:		
Other Expenses	2,000.00	6,000.00
Farmland/Open Space Commission:		
Salaries and Wages	100.00	300.00
Other Expenses		500.00
Historic Preservation:		
Salaries and Wages	100.00	300.00
Other Expenses		500.00
Planning Board:		
Salaries and Wages	28,000.00	68,000.00
Other Expenses	500.00	3,500.00
Architectural Review:		
Salaries and Wages		200.00
Zoning Board of Adjustment:		
Salaries and Wages	250.00	650.00
Other Expenses	100.00	1,600.00
Code Enforcement Official:		

Salaries and Wages	9,000.00	21,500.00
Other Expenses		1,000.00
Insurance:		
Liability Insurance	100,000.00	250,000.00
Other Insurance Premiums	75,000.00	275,000.00
Workers Compensation Insurance	100,000.00	250,000.00
Police Department:		
Salaries and Wages	400,000.00	1,000,000.00
Other Expenses	10,000.00	35,000.00
Office of Emergency Management:		
Other Expenses		200.00
Aid to Volunteer Fire Companies	10,000.00	46,000.00
First Aid Organization-Contribution	2,500.00	10,000.00
Fire Department:		
Other Expenses		10,000.00
Fire Prevention Bureau:		
Salaries and Wages	3,000.00	8,000.00
Other Expenses		500.00
Streets and Road Maintenance:		
Salaries and Wages	50,000.00	150,000.00
Other Expenses	5,000.00	30,000.00
Snow Removal:		
Salaries and Wages		5,000.00
Other Expenses		100,000.00
Shade Tree Commission:		
Salaries and Wages	50.00	300.00
Other Expenses		1,000.00
Recycling:		
Salaries and Wages	1,000.00	3,000.00
Other Expenses	50,000.00	125,000.00
Buildings and Grounds:		
Salaries and Wages		500.00
Other Expenses	15,000.00	40,000.00
Public Health Services(Board of Health):		
Salaries and Wages	22,000.00	55,000.00
Other Expenses	2,500.00	7,500.00
Environmental Commission:		
Salaries and Wages	50.00	250.00
Other Expenses		25.00
Animal Control Services:		
Other Expenses	3,000.00	7,000.00
Recreation Services and Programs:		
Salaries and Wages	15,000.00	45,000.00
Other Expenses		25,000.00
Maintenance of Parks:		
Other Expenses		3,500.00
Electricity	6,000.00	15,000.00
Street Lighting	2,000.00	5,000.00
Telephone	7,000.00	17,000.00
Fuel Oil/Natural Gas	7,000.00	17,000.00
Gasoline	5,000.00	30,000.00
Social Security System	60,000.00	150,000.00
Municipal Court:		
Salaries and Wages	18,000.00	45,500.00
Other Expenses		2,000.00
Aid to Library:		
Other Expenses		5,000.00
Alcohol and Drug Abuse Grant		12,150.00
Recycling Tonnage Grant		15,557.64

PFRS		561,086.00
PERS		261,570.00
Payment of MCIA Bond Interest	200,000.00	200,000.00
Payment of BAN's		336,399.12
Capital Improvement Fund		165,000.00
		<u>\$ 1,348,650.00</u> <u>\$ 4,844,537.76</u>

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the Reorganization meeting held on the 29th day of April 2020.

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Viola					
Bartolomeo					
Fitzpatrick					
Orgo					
M - Moved S - Seconded X - Indicates Vote NV - Not Voting Ab - Absent					

RESOLUTION 2020-61

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Township Committee of Colts Neck Township*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 29th day of April 2020

Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF MONMOUTH

We, members of the governing body of *Colts Neck Township* being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the *Township Committee of Colts Neck Township* in the county of *Monmouth*;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.) Frank G. Rizzuto, Mayor

(L.S.)

(L.S.) Michael Viola, Deputy Mayor

(L.S.)

(L.S.) J.P. Bartolomeo, Committeeman

(L.S.)

(L.S.) Sue Fitzpatrick, Committeewoman

(L.S.)

(L.S.) Thomas Orgo, Committeeman

(L.S.)

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Trina Lindsey, Municipal Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

RESOLUTION 2020-62:

**RESOLUTION CONFIRMING AND CERTIFYING
LENGTH OF SERVICE AWARD PROGRAM (LOSAP)
CREDITS FOR 2019 FOR
COLTS NECK FIRE DEPARTMENT**

WHEREAS, a Length of Service Award Program (LOSAP) was approved by voter referendum in 2003; and

WHEREAS, said LOSAP became effective for eligible First Aid and Fire Department volunteers as of January 1, 2004; and

WHEREAS, pursuant to NJSA 40A:14-191, emergency organizations participating in a LOSAP shall annually certify to the Township a list of all volunteers who have qualified for credit under a LOSAP; and

WHEREAS; the Colts Neck Fire Department has provided said list of eligible volunteers to the Township; and

WHEREAS, the Township Committee of Colts Neck Township has reviewed said list and has found same to be acceptable;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby approves and confirms the attached list of eligible volunteers from the Colts Neck Fire Department and hereby deems said eligible volunteers qualified for LOSAP credit for the year 2019; and

BE IT FURTHER RESOLVED that a copy of this Resolution and said list be forwarded to Colts Neck Fire Department for posting at Fire Company 1 and Fire Company 2 for a period of 30 days pursuant to law; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. John Antonides, Chief Financial Officer;
2. Meghan Ann Bennett, Esq., Township Attorney;
3. Alex Wilk, Fire Chief; and
4. Michael Romano, Deputy Fire Chief.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 29th day of April 2020

Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2020-63

**RESOLUTION CONFIRMING AND CERTIFYING
LENGTH OF SERVICE AWARD PROGRAM (LOSAP)
CREDITS FOR 2019 FOR
COLTS NECK FIRST AID SQUAD**

WHEREAS, a Length of Service Award Program (LOSAP) was approved by voter referendum in 2003; and

WHEREAS, said LOSAP became effective for eligible First Aid and Fire Department volunteers as of January 1, 2004; and

WHEREAS, pursuant to NJSA 40A:14-191, emergency organizations participating in a LOSAP shall annually certify to the Township a list of all volunteers who have qualified for credit under a LOSAP; and

WHEREAS; the Colts Neck First Aid Squad has provided said list of eligible volunteers to the Township; and

WHEREAS, the Township Committee of Colts Neck Township has reviewed said list and has found same to be acceptable;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby approves and confirms the attached list of eligible volunteers from the Colts Neck First Aid Squad and hereby deems said eligible volunteers qualified for LOSAP credit for the year 2019; and

BE IT FURTHER RESOLVED that a copy of this resolution and said list be posted at Town Hall as well as forwarded to the Colts Neck First Aid Squad for posting for a period of 30 days pursuant to law; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Alex Pridmore, Captain, First Aid Squad;
2. John Antonides, Chief Financial Officer; and
3. Meghan Ann Bennett, Esq., Township Attorney.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 29th day of April 2020

Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2020-64

**RESOLUTION AUTHORIZING THE
USE OF STORM RECOVERY RESERVES**

WHEREAS, on March 9, 2020, Governor Phil Murphy issued Executive Order 103 declaring a State of Emergency in response to the COVID-19 viral outbreak; and

WHEREAS, Executive Order 103 stated, “This Order shall take effect immediately and shall remain in effect until such time as it is determined by me that an emergency no longer exists“ and the State of Emergency has not yet been lifted; and

WHEREAS, N.J.S.A. 40A-6.21 requires that the Township by resolution, authorize the use of funds in the Storm Recovery Reserve for any purpose necessary to protect the safety, security, health, and welfare, of its citizens from the damage caused by the declared emergency.

THEREFORE BE IT RESOLVED by the Township Committee of Colts Neck Township that the Storm Recovery Reserve may be utilized for any and all expenditures related to said emergency.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 29th day of April 2020

Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2020-65:

**AUTHORIZING PERMIT FEE REFUND
95 FLOCK ROAD, BLOCK 31, LOT 1.01
RAYMOND SHEBELL (\$151.00)**

BE IT RESOLVED by the Township Committee of Colts Neck Township that based on the recommendation of the Township Construction Official that it hereby authorizes the following related to Permit No. 2020-43:

- Permit fee refunded per Chapter 68 of the Municipal Code titled "Volunteer Incentives"

Mr. Raymond Shebell
95 Flock Road
Colts Neck, NJ 07722

BE IT FURTHER RESOLVED that a copy of this resolution be provided to:

1. Raymond Shebell;
2. John Antonides, Chief Financial Officer; and
3. Paul Vitale, Construction Official.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 29th day of April 2020

Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2020-66

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS the Colts Neck Township Committee finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Township Committee as follows:

1. The public shall be excluded from discussion of any action upon hereinafter specified subject matter;
2. The general nature of the subject matter to be discussed is as follows:
 - a. Personnel confidential pursuant to N.J.S.A. 10:4-12(b)(8);
3. The Committee will not take action following closed executive session;
4. It is anticipated that the closed session will last approximately one hour.
5. It is anticipated at this time the above-stated subject matter(s) will be made public when the need for confidentiality no longer exists; and
6. This Resolution shall become effective immediately.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 29th day of April 2020

Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
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