

**RESOLUTION 2020-77**

**AUTHORIZING ADOPTION OF  
2020 MUNICIPAL BUDGET**

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby adopts the 2020 Municipal Budget as follows:

General Appropriations	\$12,095,880.01
Dedicated Open Space	<u>\$360,549.00</u>
TOTAL	<u>\$12,456,429.01</u>

BE IT FURTHER RESOLVED that \$7,812,121.75 will be raised by property taxes to support the Budget; and

BE IT FURTHER RESOLVED that a sealed copy of this resolution be provided to the following:

1. Director, Division of Local Government Services;
2. Matt Clark, Monmouth County Tax Board; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 13<sup>th</sup> day of May 2020

\_\_\_\_\_  
Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**RESOLUTION 2020-78**

**ESTABLISHING 2020 SALARIES AND WAGES  
FOR NON-UNION TOWNSHIP POSITIONS**

WHEREAS, the Township Ordinance 2017-10, as amended by Ordinance Nos. 2018-9, 2018-12, 2019-8 and 2020-12 provides for salary and wage ranges for designated municipal employees; and

WHEREAS, the exact amount of each salary or wage is to be determined by the Township Committee of Colts Neck Township with the recommendation of the Township Administrator.

NOW, THEREFORE, BE IT RESOLVED that non-contractual individuals shall be paid the regular base salary or hourly wage for the year 2020, for their services to Colts Neck Township in the designated positions as follows:

<b>Title</b>	<b>Name</b>	<b>2020 Salary</b>
Township Administrator	Kathleen Capristo	\$150,000
Municipal Clerk	Trina Lindsey	\$74,460
Website Coordinator	Trina Lindsey	\$2,500
Secretary to Administrator	Trina Lindsey	\$9,690
Administrative Assistant	Lisa Cerio	\$17/hour
Clerical	Angelo Scanelli	\$10/hour
Registrar of Vital Statistics	Ruth Leininger	\$2,000
Deputy Registrar of Vital Statistics	Linda Stagliano	\$1,250
Finance Officer/Treasurer	John Antonides	\$85,592
Tax Collector	John Antonides	\$30,786
Tax Search Officer	John Antonides	\$1,000
Purchasing Agent	John Antonides	\$2,500
Administrative Assistant	Janine Patti	\$20/hour
Tax Assessor	William Laird	\$33,122
Health Officer	Thomas Frank	\$107,181
Secretary to Health Officer	Ruth Leininger	\$500
Secretary to the BOH	Ruth Leininger	\$40/mtg
Well/Septic Clerk	Christine Eschert	\$2,000
Dog Permit Clerk	Cheryl Houss	\$2,000
Municipal Court Judge	Nicole Sonnenblick	\$22,877
Court Administrator	Kathryne Bradach	\$40,443
Court Recorder	Stephanie Seyr	\$23/hour
Violations Clerk	Dorothy Reibrich	\$20/hour
Construction Official	Paul Vitale	\$30,005
Technical Assistant to Construction	Linda Stagliano	\$25.60/hour
Building Inspector/Sub-Code Official/Fire Inspector	Matt Young	\$46,924
Building Inspector	Tom Conticchio	\$28,724
Plumbing Inspector/Sub-Code Official	David Dafeldecker	\$37,572

<b>Title</b>	<b>Name</b>	<b>2020 Salary</b>
Plumbing Inspector	Glen Purves	\$13,525
Electric Inspector/Sub-Code Official	Ed Carvin	\$28,425
Fire Official/Marshal	Robert Zander	\$20,869
Director of Public Works	Louis Bader	\$115,000
Department of Public Works Foreman	Gustavo Baxes	\$100,000
Department of Public Works Foreman	Kenneth Olson	\$92,500
Heavy Equipment Operator	Michael Shead	\$76,893
Mechanic – Part-time	Edward Damon	\$21/hour
Recycling Coordinator	Jeanie Roseti	\$2,500
Clean Communities Coordinator	Jeanie Roseti	\$2,500
Director of Recreation and Parks	Thomas Hennessy	\$69,822
Summer Camp Supervisor (s)	TBD	\$4,839
Summer Camp Assistant Supervisor	TBD	\$3,375
Summer Camp Arts & Crafts Supervisor	TBD	\$2,547
Summer Camp Outside Coordinator	TBD	\$2,063
Summer Camp Trip Coordinator	TBD	\$2,063
Summer Camp Counselor	Various Summer Employees	\$7.75 - \$12.00/hour
Township Planner	Timothy Anfuso	\$107,617
Deputy Zoning Officer	Ruth Leininger	\$2,000
Code Enforcement Officer	Richard Galinski	\$32,352
Code Enforcement Officer	Paul Murphy	\$27/hour
Secretary to Code Enforcement	Ruth Leininger	\$1,000
Police Chief	Paul Santucci	\$168,000
Police Lieutenant	Todd Mayer	\$144,200
Police Lieutenant	Daniel DeVito	\$144,200
Police Lieutenant	TBD	\$144,200
SLEO III	Kevin Walsh	\$30/hour
SLEO III	Scott Pevonis	\$30/hour
SLEO III	James McNamara	\$30/hour
SLEO II	TBD	\$20/hour
P/T Clerical - Police	Lisa Deckmejian	\$17/hour
P/T Clerical - Police	Meghan Luzetski	\$14/hour
P/T Clerical - Police	Lisa Costa	\$14/hour
Secretary, Architectural Review Committee	Christine Visci	\$50/mtg + \$10/hour
Secretary, Historical Preservation Committee	Michele Battista	\$50/mtg + \$10/hour
Secretary, Shade Tree Commission	TBD	\$50/mtg + \$10/hour
Secretary, Farmland/Open Space Committee	TBD	\$50/mtg + \$10/hour
Secretary, Environmental Commission	TBD	\$50/mtg + \$10/hour
Township Mayor, Deputy Mayor and Committee Members	Frank Rizzuto, Michael Viola, JP Bartolomeo, Sue Fitzpatrick, Thomas Orgo	\$1,500

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 10<sup>th</sup> day of June 2020.

\_\_\_\_\_  
Trina Lindsey, Municipal Clerk

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**RESOLUTION 2020-79**

**CONFIRMING PROMOTION OF  
SERGEANT BRIAN CASWELL TO THE RANK OF POLICE LIEUTENANT  
COLTS NECK POLICE DEPARTMENT**

BE IT RESOLVED by the Township Committee of Colts Neck Township that pursuant to the recommendation of the Chief of Police that it hereby confirms the promotion of Sergeant Brian Caswell to the rank of Lieutenant, Colts Neck Police Department, at an annual salary of \$144,200, pursuant to the terms and conditions of the employment contract between P.B.A. Local 333 and Colts Neck Township effective June 10, 2020; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Paul Santucci, Chief of Police;
2. Brian Caswell, Lieutenant; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 10<sup>th</sup> day of June 2020

\_\_\_\_\_  
Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**RESOLUTION 2020-80**

**CONFIRMING PROMOTION OF  
PATROLMAN MATHEW MIYAKAWA TO THE RANK OF  
POLICE SERGEANT  
COLTS NECK POLICE DEPARTMENT**

BE IT RESOLVED by the Township Committee of Colts Neck Township that pursuant to the recommendation of the Chief of Police that it hereby confirms the promotion of Patrolman Mathew Miyakawa to the rank of Police Sergeant, Colts Neck Police Department, at an annual salary of \$125,365.80, pursuant to the terms and conditions of the employment contract between P.B.A. Local 333 and Colts Neck Township effective June 10, 2020; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Paul Santucci, Chief of Police;
2. Mathew Miyakawa, Sergeant; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 10<sup>th</sup> day of June 2020

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Trina Lindsey, Municipal Clerk

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**RESOLUTION 2020-81**

**WAIVING PERMIT APPLICATION FEES FOR  
OUTDOOR CAFES AND SIDEWALK SALES**

WHEREAS, the Township's restaurants and retailers are an important and integral part of the local economy and social fabric of Colts Neck Township; and

WHEREAS, the COVID-19 pandemic led to the declaration of a state of emergency in New Jersey on March 9, 2020 and the issuance of several executive orders resulted in the closing of restaurants and retailers to the public thus substantially limiting their business; and

WHEREAS, on June 1, 2020 New Jersey Governor Phil Murphy announced that effective June 15, 2020 restaurants can offer outdoor dining; and

WHEREAS, Chapter 102-109(C)(8) of the Township's Municipal Code permits the establishment of outdoor cafes (outdoor dining) in the Township's Business Zones B1, B2 and B3 and Chapter 102-122 of the Township's Municipal Code permits temporary sidewalk sales; and

WHEREAS, the permit to be issued by the Zoning Officer for an outdoor café is subject to a fee of \$50 and a permit to be issued by the Township Administrator for a sidewalk sale is subject to a fee of \$15; and

WHEREAS, it is the desire of the Township Committee to assist the Township's business community during these difficult and unprecedented time.

NOW, THEREFORE, BE IT RESOLVED that permit fees associated with outdoor cafes and sidewalk sales are hereby waived effective upon the passage of this resolution through December 31, 2020.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 10<sup>th</sup> day of June 2020.

\_\_\_\_\_  
Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**RESOLUTION 2020-82**

**AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO EXECUTE A SHARED SERVICES AGREEMENT FOR THE WESTERN MONMOUTH ACTIVE SHOOTER TRAINING GROUP**

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby confirms and authorizes the Mayor and Municipal Clerk to sign a shared services agreement for the Western Monmouth Active Shooter Training Group.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Lester Preston, Mayor, Freehold Township;
2. Paul Santucci, Chief of Police, Colts Neck Township;
3. Meghan Bennett, Township Attorney, Colts Neck Township;
4. Kathleen Capristo, Township Administrator, Colts Neck Township; and
5. John Antonides, Chief Financial Officer, Colts Neck Township

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 10<sup>th</sup> day of June 2020

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Trina Lindsey, Municipal Clerk

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**RESOLUTION 2020-83**

**AUTHORIZING THE ACCEPTANCE OF A STREET OPENING PERMIT  
PERFORMANCE GUARANTEE FOR BLOCK 22.07, LOT 23  
63 CARRIAGE HILL DRIVE**

BE IT RESOLVED by the Township Committee of Colts Neck Township that pursuant to the recommendation of the Township Planner that it hereby authorizes the following for Block 22.07, Lot 23, 63 Carriage Hill Drive:

1. Acceptance of an inspection fee in the amount of \$300.00
2. Acceptance of a cash guarantee in the amount of \$750.00

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Timothy Anfuso, Township Planner;
2. Glenn Gerken, Township Engineer; and
3. John Antonides, Chief Financial Officer

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 10<sup>th</sup> day of June 2020

\_\_\_\_\_  
Trina Lindsey, Municipal Clerk

<b>RECORD OF VOTE</b>					
<b>Committeeman</b>	<b>M S</b>	<b>Yes</b>	<b>No</b>	<b>NV</b>	<b>Ab</b>
Mayor Rizzuto					
Deputy Mayor Viola					
Bartolomeo					
Fitzpatrick					
Orgo					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

**RESOLUTION 2020-84**

**Approving Dedication by Rider- Uniform Fire Safety, Third Party Police Wages and FICA and Accumulated Absences**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a Municipality when the revenue is not subject to reasonably accurate estimates in advance; and'

WHEREAS, the governing body of Colts Neck Township, County of Monmouth, will be receiving funds for Uniform Fire Safety, Third Party Police Wages and FICA and Accumulated Absences and account for such funds in a Trust Fund of the municipal records, and

WHEREAS, it is the desire and intent of the governing body to dedicate funds for use for the purpose of Uniform Safety fees and Third Party Police Wages and FICA and account for such funds in a Trust Fund of the municipal records, and

WHEREAS, it is necessary to petition the approval of the Director of the Division of Local Government Services to include Accumulated Absences funds as a "Dedication of Rider" in accordance with N.J.A.C. 5:30-15; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from Uniform Fire Safety, Third Party Police Wages and FICA and Accumulated Absences are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township Committee of Colts Neck Township, County of Monmouth, that the Director of Local Government Services approve the inclusion of the aforementioned funds as a "Dedication by Rider" in accordance with N.J.S.A. 40A:4-39, and that these funds be placed in a Trust Fund and be expended for such purpose as heretofore stated.

BE IT FURTHER RESOLVED that two copies of this Resolution be filed with the Director of the Division of Local Government Services for his consideration and approval.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 10<sup>th</sup> day of June 2020.

\_\_\_\_\_  
Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
Bartolomeo						
Fitzpatrick						
Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**RESOLUTION 2020-85**

**EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS the Colts Neck Township Committee finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Township Committee as follows:

1. The public shall be excluded from discussion of any action upon hereinafter specified subject matter;
2. The general nature of the subject matter to be discussed is as follows:
  - a. Pending litigation – COAH, confidential pursuant to N.J.S.A. 10:4-12(b)(7);
3. The Committee will not take action following closed executive session;
4. It is anticipated that the closed session will last approximately one hour.
5. It is anticipated at this time the above-stated subject matter(s) will be made public when the need for confidentiality no longer exists; and
6. This Resolution shall become effective immediately.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 10<sup>th</sup> day of June 2020

\_\_\_\_\_  
Trina Lindsey, Municipal Clerk

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Viola						
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Orgo						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						